

Tool 47: Case prioritisation

There may be a perception that each supervision session should include discussion of every open case in order to retain oversight and accountability. This is generally impossible in the time available and does not support workers in taking ownership and prioritising issues and cases for discussion themselves. (Earle et al 2017)

This tool supports prioritisation of cases so that they can be discussed with the appropriate level of critical reflection.

Supervisees can use this tool to prepare for a discussion in individual supervision. Supervisors and supervisees can use this tool to agree the cases to discuss and to ensure that they prioritise appropriately.

List your cases and give them a score from 1-5 with 5 being most complex.

The level of complexity is based on the following factors: the number of issues; the number of agencies involved; the likelihood of and likely consequence of risk; the likelihood of change; the amount of scrutiny; additional learning required; travel.

Case	Complexity	Reason for this score

Agreed cases to discuss:

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Cases that need discussion soon and when we will do this:

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